

Agency business profile

Unsigned preparation draft - review the complete document before use.

Blank W form - enter reviewed information only.

Keep verified entity and service details together.

Agency

Agency legal entity

Trading name

ABN

Estate-agent licence number

Agency email

Agency phone

Operations

Business address

Agency business profile

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Operations

Responsible licensed person

Verified jurisdiction permissions and restrictions

Professional insurance provider and renewal

Trust-account arrangement or confirmed exemption - no account numbers

Complaint contact and procedure

Agency business profile

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Review

Evidence still to verify