

Commission and rebate preparation

Unsigned preparation draft - review the complete document before use.

Blank W form - enter reviewed information only.

Prepare facts for the required current authority disclosures.

Agency

Agency legal entity

Trading name

ABN

Estate-agent licence number

Agency email

Agency phone

Property

Property address

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Property

Suburb

State or territory (VIC / NSW / QLD / WA / SA / TAS / ACT / NT)

Postcode

Property type

Disclosures

Commission including GST

Expenses and outgoings including GST

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Disclosures

Rebates or no-rebate facts

Commission-sharing persons and amounts

Relevant interests and conflicts

Review

Director-approved wording and client-copy checks